

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	2,365	1,165				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	2,400	2,880	480	19.98%	YES		The Council set a budget to include £800 contingency fund to increase the level of general reserves which had been falling over several years.
3 Total Other Receipts	642	1,218	576	89.66%	YES		The Council received a grant of £425 and £575. The £425 grant has not yet been spent.
4 Staff Costs	1,537	2,148	611	39.75%	YES		The Clerk hourly rate increased by £2 per hour - annual total increase was £104. Due to a move to online banking two months' wages were paid in 22-23 that previously would have been paid in the following financial year - total £238. There was a handover period with the outgoing clerk - total £236.50
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,705	2,126	-579	21.40%	YES		The Council part way through the year experienced a cash flow problem and reduced the frequency of grass saving £479. In 21-22 the Council paid £200 for church meeting rooms and this financial year this has not been paid saving £200
7 Balances Carried Forward	1,165	988			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	1,165	988				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	7,017	7,018	1	0.01%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable